

Definitions Associated with Long Term Pupil Accommodation Planning

Accommodation review: A process, as defined in a school board pupil accommodation review policy, undertaken by a school board to determine the future of a school or group of schools.

Administrative Review (Ministry) - Established by the Ministry of Education to allow for the review of the Board's accommodation review process by the Ministry and is included in Appendix B.

Business day: A calendar day that is not a weekend or statutory holiday. It also does not include calendar days that fall within school boards' Christmas, spring, and summer break.

Consultation: The sharing of relevant information as well as providing the opportunity for municipalities and other community partners, the public and affected school communities to be heard.

Facility Condition Index (FCI): A building condition as determined by the Ministry of Education by calculating the ratio between the five-year renewal needs and the replacement value for each facility.

Ontario Regulation 444/98 – Disposition of Surplus Real Property:

On-the-ground (OTG) capacity: The capacity of the school as determined by the Ministry of Education by loading all instructional spaces within the facility to current Ministry standards for class size requirements and room areas.

Pupil Accommodation Review Committee (PARC): A committee, established by a school board that represents the affected school(s) of a pupil accommodation review, which acts as the official conduit for information shared between the school board and the affected school communities.

PARC working meeting: A meeting of Pupil Accommodation Review Committee (PARC) members to discuss a pupil accommodation review, and includes a meeting held by the PARC to solicit feedback from the affected school communities of a pupil accommodation review.

Public meeting: An open meeting held by the school board to solicit broader community feedback on a pupil accommodation review.

Public delegation: A meeting of the Board of Trustees where presentations by groups or individuals can have their concerns heard directly by the school board trustees. (The LDSB will hold a special meeting for this purpose. See Section 4.2 of Policy 15. For additional delegations see *LDSB Policy #9: Board Operations; Section 17: Delegations and Submissions*)

Pupil Accommodation Review Guideline (PARG) - Established by the Ministry of Education to guide boards in preparation of a pupil accommodation policy and is included in Appendix A.

School Enrolment/School Capacity Committee of the Whole Board - Established as a committee of all trustees to review school accommodation data and prepare recommendations for formal Board approval.

School Information Profile (SIP): An orientation document with point-in-time data for each of the schools under a pupil accommodation review to help the ARC and the community understand the context surrounding the decision to include the specific school(s) in a pupil accommodation review.

School Utilization Rate: Based on the portion of the school's enrolment to its capacity as determined by the current Ministry standards for class size requirements and room areas [on- the-ground capacity (OTG)].

Space template: A Ministry of Education template used by a school board to determine the number and type of instructional areas to be included within a new school, and the size of the required operational and circulation areas within that school.